



JOB AID

Academic Advising: Degree Audit (Staff)

Graduate

9/20/2021





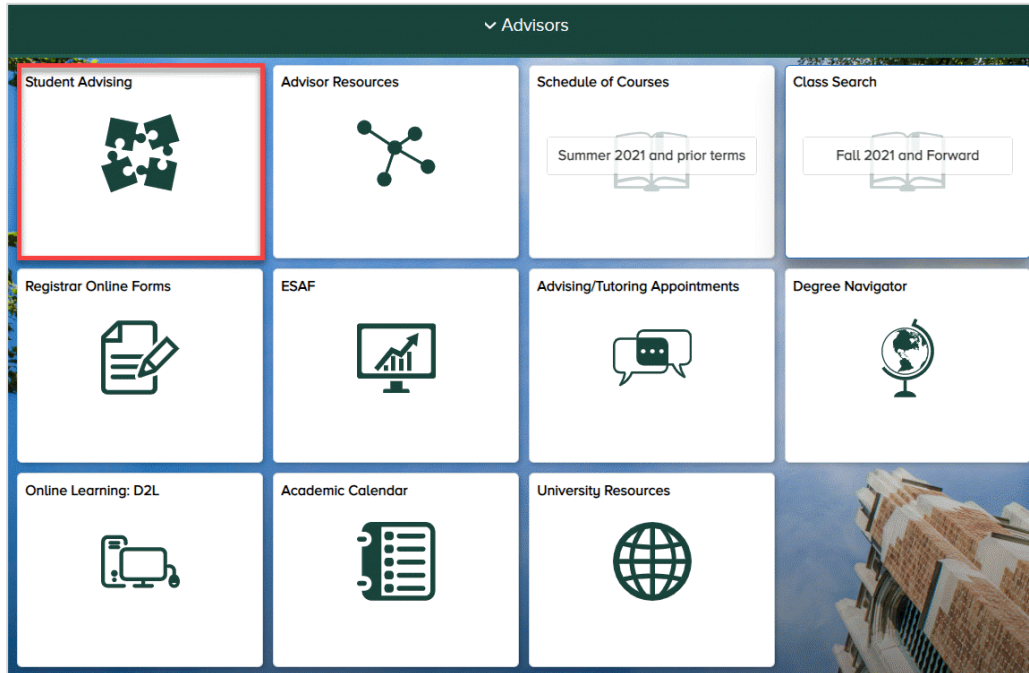
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Academic Advising: Degree Audit (Staff), Graduate

1. From the **Advisors** home page, click the **Student Advising** tile.



2. Select the **Student Services Center** option from the **Graduate** drop-down menu.
3. Enter the **Student ID** and click **Search**.

Note: In the new SIS, the student's ID was derived by replacing the "A" in the current APID with the number "1" (e.g., APID = A1234567 is ID = 11234567 in the new SIS). If you do not know the ID, search by Last Name/First Name, Campus ID, etc.

Undergraduate ▾
Graduate ▲
Student Services Center
GradInfo
GradPlan
The Graduate School

Student Services Center
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria ▾

ID: begins with ▾
Campus ID: begins with ▾
National ID: begins with ▾
Last Name: begins with ▾
First Name: begins with ▾
 Case Sensitive

Search Clear Basic Search Save Search Criteria

- The **Student Advising** page will open with the **Student Center** tab displaying.



Academic Requirements

4. In the **Academics** section of the **Student Advising** page, click the 'other academic...' drop-down and select **Academic Requirements**.

Joseph [redacted] ID [redacted]

Student Center | General Info | Admissions | Transfer Credit | Academics | Finances | Financial Aid

Joseph's Student Center

Academics

My Class Schedule
Shopping Cart
My Planner

other academic...
Academic Requirements
Advising Notes
Course History
Exam Schedule
Grades
Transfer Credit: Report
What-if Report
other academic...

This Week's Schedule

Class	Schedule
CMSE 822-001 LEC (11983)	TuTh 10:20AM - 11:40AM Engineering Building 1230
MSE 991-001 LEC (20853)	MoWe 8:30AM - 9:50AM Engineering Building 2320

Weekly Schedule ▶

Personal Information

Demographic Data
Emergency Contact

Contact Information

Permanent Address
Current Address
Cell Phone
Campus E-mail
its.sistester@msu.edu

Enrollment Dates

Shopping Cart Appointment
Your Shopping Cart for the Spring 2022 Regular Academic Session session is available for use beginning January 11, 2021.
Details ▶

Search for Classes

Holds
No Holds.

To Do List
No To Do's.

Milestones
No Milestones.

Return To Search | Notify

5. Click the two-armed 'go' button.

Academic Requirements ▼

- The student's **My Academic Requirements** page will open.
- The top half of the page will display the student's **Current Academic Program** details, with all requirements listed at the bottom of the page.



My Academic Requirements

Joseph [redacted] ID [redacted]

Select Institution / Career: Michigan State University > Graduate Certific [Change]
Michigan State University > Graduate
Michigan State University > Graduate Certification

This report last generated on 09/28/2021 4:34PM

Collapse All Expand All Refresh

Current Academic Program		1 of 2	Current Academic Summary	
Career:	Graduate Certification	Requirement (Catalog) Term	Report Date	09/28/2021
Program:	Graduate Certification	Fall 2020	Last Term Registered	
Plan:	Computational Modeling GRC2	Fall 2020	Academic Standing	
Expected Grad Term:			Institution GPA:	0.000
Graduation Status: Not Applied				

Note: If the student has multiple academic programs (i.e., a graduate program and a graduate certification), requirements for both programs will be listed. To view requirements for only a single program:

- Click the **Select Institution/Career** drop-down.
- Select the program from the list (in this example, **Michigan State University > Graduate**).
- Click the **Change** button.

The bottom half of the page will list the requirements for the selected program.



Satisfied Requirements

Requirements that have been **satisfied** are marked with a checkmark and the section will be collapsed.

- Click the expand arrow icon next to a requirement to open the section and review the course(s) that were used to satisfy the requirement.

Joseph [redacted] ID [redacted]

Select Institution / Career: Michigan State University > Graduate Change

This report last generated on 09/28/2021 4:46PM

Collapse All Expand All Refresh

Current Academic Program

	Requirement (Catalog) Term
Career: Graduate Certification	Fall 2020
Program: Graduate Certification	Fall 2020
Plan: Computational Modeling GRC2	Fall 2020

Expected Grad Term:
Graduation Status: Not Applied

Current Academic Summary

Report Date: 09/28/2021
Last Term Registered: Spring 2022
Academic Standing
Institution GPA: 3.666

Taken In Progress Planned
 Requirement Satisfied Requirement Satisfied-IP Course Requirement Not Satisfied

MASTERS GRADUATION REQUIREMENTS

DISCLAIMER

COURSES NOT USED AND EXCLUDED COURSES

CHEMICAL ENGINEERING MS

Not Satisfied:
CHEMICAL ENGINEERING MS

Chemical Engineering MS Requirements

Not Satisfied:
Complete the following:

(5)-CHE 801



- In the example below, requirement **(5)-CHE 801** was satisfied with the *Adv Chem Engin Calculations (CHE 801)* course taken Fall Semester 2020.

✖ **CHEMICAL ENGINEERING MS**

Not Satisfied:
CHEMICAL ENGINEERING MS

✖ **Chemical Engineering MS Requirements**

Not Satisfied:
Complete the following:

✔ **(5)-CHE 801**

Satisfied:
CHE 801

The following courses may be used to satisfy this requirement:

[Personalize](#) | [View All](#) | [First](#) | [1 of 1](#) | [Last](#)

Course	Description	Units	When	Grade	Status
CHE 801	Adv Chem Engin Calculations	3.00	Fall Semester 2020	4.0	✔

- Click the collapse-arrow icon to close the section.



Not Satisfied Requirements

Requirements that are **not satisfied** are marked with a red 'X' and the section will be expanded.

In the example below, requirement **(9)-Supporting courses** is not satisfied as 0.00 of the 6.0 required units (credits) have been taken.

(9)-Supporting courses

Not Satisfied:

Complete six units in courses outside the Department of Chemical Engineering and Materials Science as approved by the student's academic advisor

- Units: 6.00 required, 0.00 taken, 6.00 needed

(10)-CHE 892

Course History

Scroll to the bottom of the page to review the **Course History** section listing all courses the student has taken.

Course History					
Taken	Transferred	In Progress			
Course	Description	Term	Grade	Units	Status
BMB 401	Comprehensive Biochemistry	Summer Semester 2013	2.0	4.00	
BS 161	Cells and Molecules	Fall Semester 2013	3.5	3.00	
CEM 151	General/Descriptive Chemistry	Fall Semester 2011	3.5	4.00	
CEM 152	Principles of Chemistry	Spring Semester 2012	3.0	3.00	
CEM 161	Chemistry Laboratory I	Fall Semester 2011	4.0	1.00	
CEM 162	Chemistry Laboratory II	Spring Semester 2012	3.5	1.00	
CEM 351	Organic Chemistry I	Fall Semester 2012	2.0	3.00	
CEM 352	Organic Chemistry II	Spring Semester 2013	2.0	3.00	

- Click any column heading to sort the list.

Note: If sorting by term, the results will appear alphabetically, not necessarily in chronological term order.