1. From the student home page, click the **Classes** tile. The **Manage Classes** page will open with a list of menu items on the left.

2. Click **Enroll by My Requirements** from the left-side menu.

   The top of the page contains a graph displaying the percentage complete for all requirements.

   ![Enroll by My Requirements](image)

   The bottom half of the page contains sections for each group of requirements and lists the specific criteria to satisfy each.

   - The green checkmark indicates that a requirement has been **Satisfied**. Click any **Satisfied** item in the list to see which course or courses were taken to satisfy the requirement.

   - The red X indicates that a requirement has not been satisfied. Click any **Not Satisfied** item in the list to generate a list of courses that will satisfy that requirement.

3. Scroll down and click the requirement you wish to satisfy. In the example below, we selected the **CE 273** course.
The Requirement Details page will open listing the course(es) that can be taken to satisfy the requirement.

4. Click the course hyperlink.
   - The Course Detail page will open.
5. Click **View Classes** to see a list of course offerings.

6. Select a semester you wish to enroll in.

   A list of course offerings will display.

7. Select a course from the list of offerings.
You may need to scroll down to view all offerings in the list.

When you select a course, the two-step enrollment page will appear.
8. **Complete Step 1 of 2: Review Class Preferences**

   ![Step 1 of 2: Review Class Preferences](image)

   a. Verify that this is the correct course.
   b. Enroll or Add to Shopping Cart? The **Enroll** option will default.
   c. Add to waitlist if class is full? **Yes** or **No**
   d. Click **Accept**.

9. **Complete Step 2 of 2: Review and Submit**

   e. Review the Class, Session, Meeting Dates, Days and Times.
   f. Click **Submit**.

A **Confirmation** page will appear with a green checkmark indicating that the class has been added to your schedule.
This class has been added to your schedule.

CE 273 - Civil and Environmental Engineering Measurements
This class has been added to your schedule.